
Job Posting

John F. Wolfe Columbus Commons Park Operations Coordinator

Under the direction of the John F. Wolfe Columbus Commons Park Operations Manager, the Park Operations Coordinator of Turf and Facilities coordinates day-to-day park operations. This position is responsible for quality control of daily park appearance and coordinates the health of the turf, snow removal process, and general upkeep of the facilities. In addition, the position includes communication with co-workers, contractors, and public patrons professionally and courteously. Work hours may consist of extended and working outside of regularly assigned hours to accommodate variable duties. This position is an hourly position and qualifies for overtime pay.

Duties

- Manage lawn, turf, and landscaping assignments, including but not limited to mowing, seeding, planting, and irrigation system management.
- Handle daily cleaning and trash removal, patron relations, construction management with vendors, and other responsibilities as assigned
- Manage chemical application for lawn areas and be willing to carry the Ohio Department of Agriculture Pesticide Applicator License on behalf of Capitol South
- Responsible for preventative maintenance, minor repairs and weekly inspections of the carousel, and coordination of Ohio Department of Agriculture carousel annual permit
- Perform minor electrical, plumbing, irrigation and HVAC repairs, and manage contractors as needed
- Serve as the primary snow-removal team member
- Assist with holiday light installation/removal, and other event tasks as needed
- Plan, install, and maintain public garden spaces and coordinate with contractors as necessary
- Under the direction of Operations Manager, supervise and train seasonal operations team members
- Responsible for park vehicle maintenance and record management
- Operation of various vehicles is required

Qualifications

- Punctuality, effective communication, and leadership are integral to the success
- A minimum of two years of experience working in commercial landscaping, specifically with turf fertilizers, herbicides, and pesticides
- At least two years of post-secondary education or equivalent training is preferred
- Applicants with no prior landscaping experience will not be considered for this position
- Demonstrated excellent customer service skills

Requirements

- Demonstrate ability to lift up to 70lbs using proper lifting techniques
- Ability to secure Ohio Department of Agriculture Commercial Pesticide Applicator Category 8 License Required, certification training provided
- Ability to secure certification as a Forklift Operator; certification training provided
- Ability to secure certification as an Aerial Lift Operator; certification training provided
- Basic electrical, plumbing, irrigation, and HVAC system knowledge, including interpreting construction drawings and diagrams
- Work outdoors for long hours in various seasonal weather conditions
- Ability to use hand and power tools as required
- Have a valid driver's license.
- Ability to pass pre-employment screenings

Job Type: Full-time

Benefits: Health, Vision, Dental Insurance, 401(k)

COVID-19 considerations:

Must provide COVID-19 fully vaccination record or commit to being willing to become fully vaccinated upon hiring according to the federal guidelines.

Please send resume to: humanresources@downtowncolumbus.com

About Columbus Commons:

Set within the scenic Downtown skyline, Columbus Commons is more than just a six-acre park. It is a gathering space for Central Ohio, a backyard for Downtown residents, and an attraction for people of all ages. With over 200 free events each year, there is something for everyone.

The 2011 debut of the Columbus Commons launched the beginning of a new era in Downtown Columbus, sparking the development of the River South neighborhood of Downtown Columbus that catalyzed almost \$400 million in private development.

Under the direction of Capitol South Community Urban Redevelopment Corporation, Columbus Commons has developed into an award-winning event venue and public green space.

We are an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran, or disability status.